

Columbarium Rules and Regulations

The regulations regarding the columbarium under the control of the Town of Niagara and located in Witmer Cemetery on Witmer Road in the Town may be amended by the Town Board without notice as deemed appropriate.

A. Niche Engraving

1. Engraving shall consist of first name, middle initial, last name and suffix (i.e. Jr., Sr., Dr., Esq.) as space allows per single internment;
2. The year of birth and the date of death may be engraved; full dates will only be permissible if space allows;
3. Niche lettering, lines, and design must be selected by purchaser from list of approved sketches provided by cemetery official; final approval by town clerk and/or cemetery official is required;
4. There will only be 2 symbols allowed-a heart or a Christian cross. Veterans will be accommodated by standard US Government 2-inch Medallion;
5. Lettering size shall be sand blasted using Roman Letters;
6. The engraver will apply special black paint to accent the lettering;
7. Purchaser will make payment for niche, opening fee/inscription to the Town of Niagara clerk;
8. Should a single niche later become a double niche, the owner of the niche or legal heir or guardian is responsible for the cost of a new door if required and any new engraving;
9. Name changes may be made to the niche door with the full cost to the owner or family of the deceased and pre-approved by cemetery official.

B. Containers

1. No more than 2 cremated remains are allowed per niche; Each individual urn/container must be distinctly identified with the name of the deceased if more than one urn is placed in a single niche;
2. The containers must be no more than 11 inches in height, 6" width or 6" depth;
3. Cremation Certificate must be presented prior to internment;
4. All remains must be contained in a non-ferrous metal (copper or bronze) or other non-biodegradable material (hard plastic) to prevent damage to the remains and the columbarium;
5. The family or niche owner is responsible to ensure that that the urn fits in the niche;
6. No artifacts, mementos or flowers can be left on the concrete pad surrounding the columbarium;

7. The town is not responsible for any items left at the site and such items will be disposed of at the discretion of a cemetery official or maintenance worker;

8. Nothing may be attached to the columbarium as a form of decoration (artifacts or flowers, etc.); The planting of flowers, shrubs and trees around the columbarium is designated and approved only by the town board

C. Responsibility

1. The Town of Niagara is not responsible for any damage to the columbarium;

2. Owners of the niches are responsible for any repair or replacement needed to their niche, including engraving, to preserve the quality and the appearance of the columbarium whether due to malicious mischief or an act of God;

3. Should the niche owner wish to dispose of this property, the Town reserves the "right of first refusal";

4. A deed, signed by a town official, must accompany any fees to establish the right to use the columbarium.

D. Internment Fees

1. The cost of one niche is \$2000.00;

2. The fee for opening the door for internment will be \$500.00 which includes the inscription;

3. The cost for second internment will be also be \$500.00 which includes the inscription;

4. All keys to open the niche are in the control of the cemetery official and the Town Clerk;

5. Purchase of a niche is done through the Niagara Town Clerk during regular business hours or by contact with a cemetery official;

6. A deed will be presented to prove purchase of the right to use the columbarium;

7. Ownership of the columbarium remains with the Town of Niagara;

8. Prices are subject to change without notice and the Town of Niagara clerk must be contacted for current pricing.