

**TOWN OF NIAGARA
TOWN BOARD MEETING
7105 Lockport Road
Niagara Falls, NY 14305**

**MINUTES
Tuesday, April 15th, 2025
6:30 PM**

PUBLIC HEARING

OPEN MEETING (Pledge, Prayer, Roll Call) @6:30pm

(Residents who passed away since our last meeting are Memorialized at the end of this Agenda)

Supervisor Sylvia Virtuoso called the meeting to order with the Pledge of Allegiance.

Attached is a Memorial Page of all the deceased Town residents who passed away recently.

Roll Call:

Present: Supervisor Sylvia Virtuoso, Deputy Supervisor Marc Carpenter, Councilman Mike Lee, Councilman Johnny Parks

Absent:

Excused: Councilman Charles Teixeira

Also, present Melissa Cerrillo, Town Clerk

PRIVILEGE OF THE FLOOR *(Announce changes to agenda, if any)*

(§50-3 Privilege of the floor. Only members of the public sector are allowed to speak at this time and may address any agenda or non-agenda item. (3-minute limit))

Russ Daniels of 7105-Colonial Drive asked if it had been approved for 85-foot lots for the Bri-Estates Development instead of 60-foot lots and if going forward that all Town lots would now have an 85-foot lot requirement.

Rick Gatto of 4746-Hermitage asked if it was approved for 60-foot lots for Bri-Estates.

APPROVAL OF MINUTES

1. Town Board Meeting of March 18th, 2025

Motion to approve by Councilman Lee, second by Councilman Parks.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

PAYMENT OF THE BILLS

General Fund Pre-Pay vouchers [A] \$22,401.27
General Fund vouchers [A] \$84,321.43
Sewer Fund Pre-Pay vouchers [G] \$1,995.01
Sewer Fund vouchers [G] \$2005.24
Water Fund Pre-Pay vouchers [F] \$14,655.42
Water Fund vouchers [F] \$99,328.62
Highway Fund Pre-Pay vouchers [DA] \$94.02
Highway Fund vouchers [DA] \$26,403.88
Fire Protection Pre-Pay vouchers [SF] \$
Fire Protection vouchers [SF] \$195.92
Street Lighting Pre-Pay vouchers [SL] \$7,365.87
Street Lighting vouchers [SL] \$
Trust & Agency Pre-Pay vouchers [TA] \$
Trust & Agency vouchers [TA] \$2,539.52
Capital Projects Pre-Pay [H] \$10,777.30
Capital Projects vouchers [H] \$11,093.51

Motion to approve by Councilman Parks, second by Councilman Carpenter.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

AGENDA

1. Resolution to hire Mike Shoelles and Steve Roberts (Water Seasonal), Anthony Ciruolo and Mike Moyer (Sewer seasonal) for 13 weeks as in the 2025 Water and Sewer budget. (All 4 are returning from previous years). (Beiter)

Motion to approve by Councilman Lee second by Councilman Carpenter.

Ayes –Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

2. Resolution to approve the Annual Special-Use Permit Renewal requests of:
 - 2430 Military Road-EVERSHAM Small Micro Cell 145.16-1-4/CP1
 - 2730 Military Road-Millbrow Small Micro Cell 145.11-1-28/CP1
 - 7730 Packard Road-Skyrow Small Micro Cell 145.08-2-23/CP1
 - 3550 Haseley Drive-Sparklecrest Small Micro Cell 132.17-2-214/CP1
 - 9400 Lockport Road-Vertical Bridge/New Cingular Cell Tower 132.14-1-4/CT (Haseley)

Motion to approve by Councilman Parks second by Councilman Lee.

Ayes –Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

3. Resolution to establish the annual business renewal fee as afforded in the Town of Niagara Code Chapter 125 Business Licensing. A single annual renewal payment paid as required for each calendar year may encompass and satisfy monies owed to the Town for a single owner/operator of whom operates up to 5 separate and distinct licensed businesses located throughout the Town as identified on the renewal form applications. Annual renewal fee shall be set at \$100.00. Assessed late fees shall remain per business at \$200.00 each. (Haseley)

Motion to approve by Councilman Lee second by Councilman Parks

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

4. Resolution to establish the annual sign renewal fee as afforded in the Town of Niagara Code Chapter 204 signs. A single annual renewal payment, paid for each calendar year shall encompass and satisfy monies owed to the Town for any and all existing permitted signage used in conjunction with an individual business/facility, not collected per sign. Business establishments/use annual signage renewal fee shall be set at \$25.00. (Haseley)

Motion to approve by Councilman Carpenter second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

- 5 Resolution to approve the prepayment of the bands (deposits for bands already paid) and catering for each 2025 Music Mania Monday Concert Series Events. The amount for catering will vary some from week to week; however, the weekly budgeted amount is \$1,875.00. (Wallace)

Motion to approve by Councilman Parks second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

6. Resolution by the Town of Niagara granting permission (upon NYSDOT approval) to the Niagara County Sheriff's Office to install license plate reader equipment within the geographical jurisdiction of the Town of Niagara and the State of New York. (Guiliani)

Motion to approve by Councilman Lee second by Councilman Carpenter.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

7. Resolution to hire 3 part-time summer employees (Rodger Spurbach, Jacob Phillips and Wayne Vanderhider) for a 20-week period in the Parks Dept. as per budget. (Sirianni)

Motion to approve by Councilman Parks second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

8. Resolution to hire 2 part-time summer employees (Savino Gonzalez and Dominic Anello) for a 16-week period in the Highway Dept. as per budget. (Sirianni)

Motion to approve by Councilman Carpenter second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

9. Resolution to accept the offer from Michael Richards for the vacant Town-owned lot on Grauer Road Tax Map #131.10-2-22 contingent upon an approved project for his 30 acres. (Virtuoso)

Motion to approve by Councilman Lee second by Councilman Carpenter.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

10. Resolution to approve the following Junkyard License Renewals:

- Garlock's Auto Inc. 2360 Marland Avenue.
- Metalico 2133 Maple Avenue.
- Kachs Auto Service 4800 Witmer Road

- Satarian Auto 4250 Witmer Road

Motion to approve by Councilman Carpenter second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

11. Resolution to spend Highway funds Supplement#1-2025. Not to exceed \$248,866.74 (Sirianni)

Motion to approve by Councilman Carpenter second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

12. Resolution to accept the low and only bid from Kane Construction for repair work to Town Garage walls in the amount of \$160,000.00. (Virtuoso)

Motion to approve by Councilman Parks second by Councilman Carpenter.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

13. Resolution to declare an emergency repair needed for Military Rd. lift station electrical upgrade and Lockport Rd. lift station generator and transfer switch replacement per recommendation of the Town Engineer (GHD) and have the engineers move forward with contracting the work. (Beiter)

Motion to approve by Councilman Parks second by Councilman Lee.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none

Abstain – none

Motion carried.

14. Resolution to call for a public hearing on May 20, 2025 at 6:30pm to amend 237-4, which governs all-night parking Local law 2025-2 (Virtuoso)

Motion to approve by Councilman Lee second by Councilman Carpenter.

Ayes – Virtuoso, Carpenter, Lee, Parks

Noes – none
Abstain – none

Motion carried.

- 15 Resolution to call for a public hearing on the Special-Use permit request of Cheryl Myles to operate an in-home occupation. Office space in association with SHE* DRUMS LLC. 7801 Packard Road/Tax Map #145.08-4-19. (Haseley)

Motion to approve by Councilman Lee second by Councilman Parks.

Ayes – Virtuoso, Carpenter, Lee, Parks
Noes – none
Abstain – none

Motion carried.

TABLED

1. Resolution to approve the updated Employee Handbook. The Handbook will be distributed to each employee and all new hires, full, part-time and seasonal where their signature is required for a receipt. (Virtuoso)

COMMENTS

Supervisor Virtuoso mentioned that the Town had three former employees that passed away this month. She spoke about all their years of service, how wonderful it was to have worked with them, and that they will be greatly missed. Supervisor Virtuoso spoke about the issues with the minibikes that the Town has had since the break in the weather, Chief Guiliani also mentioned that the Town laws are going to be enforced, with fines anywhere between \$200.00-\$2500.00. Supervisor Virtuoso closed with wishes for everyone to have a Happy Easter.

ADJOURNMENTS

MOTION TO ADJOURN BY Councilman Carpenter, second by Councilman Parks. All in favor. Meeting adjourned at 6:53pm.

Respectfully Submitted,

Melissa Cerrillo

Town Clerk

THE MONTHLY AGENDA IS ON THE TOWN WEBSITE

www.townofniagara.com

In Memoriam

Stanley “Stan” Rzucidlo

Patricia Edwards

Joseph Michael Ayers

Robert Hosie

Betty Walter

Frances Koshinski

